

Steps that need to be completed using your personal computer or laptop:

1. Open chrome browser.
2. Type in the URL the following link <https://remotedesktop.google.com/home>, then click enter
3. Click on the button “Access my computer”
4. Now it will require you to either create a new account unless you already have google account then you can use that to log in
5. Enter your google account password
6. If it is your first time to use chrome remote desktop, go to the bottom of the page and click on the blue download button
7. A new window will pop up, at the top right corner click on “Add to Chrome”
8. A message will pop up asking you if you would like to “Add extension” click on it.
9. A file named “Chromeremotedesktop” has been downloaded
10. Click on it and run that file
11. A window will pop up in which you will then click on continue
12. If you like you can change location of where it will install, or you can keep it to the default
13. Click on install
14. Once installed make sure before you come to the university is that your laptop or computer is on.

Steps that need to be completed at the University:

- (1) <https://remotedesktop.google.com/home>
- (2) Log into the account using google account
- (3) click on Access my computer
- (4) click on the computer or laptop that is listed below the remote devices